



PURCHASE REQUEST

Agency Name: **CIVIL SERVICE COMMISSION**

Fund Cluster:

Office/Section :		PR No.: <u>1010-03-0339</u>	Date:		
		Responsibility Center Code :			
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	lot	Wallpaper - 30.00 sq.m(verify approved design and color)	1.00	27,000.00	27,000.00
	lot	Wallpaper Clothback - 49.00 sq.m (verify approved design and color)	1.00	73,500.00	73,500.00
	lot	Block-out window shade -55.00 sq.ft. (verify approved design and color)	1.00	13,750.00	13,750.00
		Note:			
		The prospective bidder shall be required to conduct ocular inspection in order to verify the actual measurement and site condition for the project.			
		The end-user reserves the right to reject the item if found to be inferior quality based on evaluation.			
					114,250.00

Purpose: Re-Tiling of HRRO, OSM and OHRMD

	Requested by:	Approved by:
Signature :		
Printed Name :	ERENA CAPANAN	MARIA VICTORIA M. SALAZAR
Designation :	Engineer V-BGMD	Acting Director IV-OFAM